



ACADEMY OF MEDICAL SCIENCES, NAGPUR

CONSTITUTION

(As adopted on 2nd April 1967 and Amended on 18.2.2968, 06.05.1973, 19.12.1976, 13.6.1982, 19.5.1985, 20.1.1991, 19.4.1993, 17.4.1994, 10.3.1996 & 2.4.2018)

WHEREAS it is expedient to establish association of specialist in Medical Sciences in Nagpur with a view to promote Medical Education, Clinical Research and Academic interest and to safeguard their interest, we the specialist in Medical Sciences assembled on this day i.e. 2nd April 1967 do hereby give to ourselves this constitution.

ARTICLE – I

Name: The Association shall be called as “**ACADEMY OF MEDICAL SCIENCES, NAGPUR**” which hereinafter shall be referred to as “**ACADEMY**”.

ARTICLE – II

Activities, AIMS and OBJECTIVES of the Academy shall be:

- a) To promote Medical Education, Clinical Research and Academic Interest in Medical Profession.
- b) To bring all medical specialists together to discuss various problems of common interest.
- c) To hold clinical, academic meetings at least once in two months.
- d) To invite renowned persons in medical field as often as possible to deliver lectures before Academy.
- e) To keep Central Information and Emergency call service where all the information regarding the specialists in Medical Sciences will be available.
- f) To provide library facility and reference services.
- g) To publish a Journal.
- h) To publish a Directory of Fellows.
- i) To accept donations for furthering the above causes.
- j) To organize service activities.
- k) To purchase property in the form of land or premises for the office of the Academy.

ARTICLE – III

MEMBERSHIP:

There shall be the following categories of the members.

- 1) Life Member,
- 2) Associate Member,
- 3) Student Annual Member

They must agree to abide regulation and bye-laws of Academy in force and are accepted by a unanimous resolution of the Executive committee.

1) LIFE MEMBER:

After MBBS, he/she should have completed

- a) Post-Graduation in Modern Medicine (Degree / Diploma) and/or
- b) Fellowship of minimum 1 year (Full Time) from university recognized by statutory body.

The subscription Fee will be Rs.3000/- for single and Rs.5000/- for couple

2) ASSOCIATE MEMBER:

The doctor who holds M.B.B.S. Degree and is in medical profession for at least ten years Associate member shall be able to only attend the academic programs but shall not have the right to vote, contest or participate in any election, awards or sports etc.

The subscription fee will be Rs.3000/- for single and Rs.5000/- for couple

People from other streams like Dentistry, Nutrition, OT-PT shall not be able to become members of Academy in future. However, such existing members shall continue as associate members with the above-mentioned restrictions/ conditions.

3) STUDENT ANNUAL MEMBER:

Doctors who are doing Post Graduation (Degree / Diploma) after MBBS will be entitled to become Student Annual Member. They can only attend the academic programs but will not have any Right to Vote, Contest or Participate in any Election, Awards, Sports etc.

The annual subscription fee will be Rs.500/-.

Membership Confirmation: After receiving the membership request for new membership, the form shall be put in executive body meeting. After passing through EBM, membership will granted to new member/s and conveyed accordingly.

ARTICLE – IV

Organs of the Academy shall be:

- a) General body consisting of all the fellows of the Academy.
- b) The Executive Committee consisting of office bearers of the Academy.
 - 1) President
 - 2) President Elect
 - 3) Vice-Presidents – Two
First & Second according to seniority of the fellow in the executive committee
 - 4) General Secretary
 - 5) Treasurer
 - 6) Joint Secretaries – Two
 - 7) Executive Members: One Executive Member for every 20 as membership stands on 31st March of every year, subject to minimum of six and maximum of sixteen. Immediate Past President and Past General Secretary shall be Ex-officio members of the executive committee
- c) Sub-committees viz. Editorial Board for the Journal, Directory of Specialists, Library Sub-committee etc. The President and General Secretary of the Academy shall be ex-officio members of the Sub-committees

ARTICLE – V

General Provisions:

- a) Elections: Office bearers of the Academy shall be annually elected by the General Body from its fellows, as its annual general body meeting. In the event of the post of President falling vacant, the 1st Vice-President shall take over as President. The other posts of office bearers shall be filled up by nomination within 2 months period by Executive Committee
- b) Members of the sub-committees shall be nominated by the executive committee
- c) Executive committee can sponsor specialty group activities

- d) Disqualification of executive membership: If a member of the Executive committee of the Academy without intimation to the President is absent for three consecutive meetings, he shall cease to be a member of the executive committee, with a resolution passed by the executive committee.
- e) Quorum:
- 1) For the general body meeting, quorum shall be one fifth of the total membership of the Academy. For election the quorum shall be one third of total membership. For adjourned meeting there shall be no condition of quorum.
 - 2) For executive committee it shall be ten, for adjourned meeting of the executive committee, there shall be no condition of quorum.

ARTICLE – VI

Function and Method of working:

The working year of the Academy shall be financial year i.e. 1st April to 31st March

A) The General Body shall:

- 1) Hold at least six meetings every year. The last meeting of the year shall be Annual meeting. Election meeting will be held preferably in the month of April. An emergent meeting of the General Body may be called by the President, upon requisition in writing by $\frac{1}{4}$ of the membership of the Academy.

- 2) Elect executive committee

Procedure of Election

The General body election meeting shall be called by at least 14 days notice.

Last date for filling the nominations shall be four days prior to the general body election meeting. The date of issue of notice and last date for receiving the nominations should have more than ten days interval.

Last date of withdrawal, shall be minimum two days prior to general body election meeting. The election shall be by secret ballot. The executive committee shall appoint Election Commission comprising of One Chairman and two members.

The result of the election of election will be announced immediately after the election and counting is over. The elected executive body shall start functioning from the next executive committee meeting.

The prescribed nomination form shall be filled in by the candidate in his own handwriting clearly mentioning the candidate's name, address and office for which candidate desires to contest. The nomination form shall be signed by the candidate signifying his or her willingness to contest the election, and serve on executive committee, if elected. There shall be separate nomination form for each candidate. One candidate will be able to contest for the one office only.

“Academy will have election of all the executive committee except THE PRESIDENT as the President Elect of immediate past year will become President automatically.”

Eligibility criterion for the election of the office bearers:-

GENERAL: A Fellow desirous to contest for any of the post should have been eligible voter for two consecutive years prior to the election.

ADDITIONAL CRITERION

a) President Elect :

Fellow desirous for this post should have been in Executive Committee in the past as Hon. Gen. Secretary / Treasurer and Vice President of the Academy.

b) Vice President :

Fellow desirous for this post should have been in Executive Committee in the past as Treasurer / Joint Secretary and Secretary of Academy.

c) Secretary :

Fellow desirous for this post should have been in Executive Committee in the past as Treasurer / Joint Secretary and Executive Member of Academy.

d) Treasurer :

Fellow desirous for this post should have been in Executive Committee in the past as Joint Secretary and Executive Member of Academy.

e) Joint Secretary :

Fellow desirous for this post should have been in Executive Committee in the past of Academy.

f) Executive Committee Member:

Fellow desirous for this post either should have been in executive committee or he should have worked in any of the subcommittees in the past and he should have been fellow for immediate past two years.

Nominations for subcommittee will be invited before the installation of office bearers and names finalized by the Executive Committee.

The main criterion for nomination will be number of Academy Activities attended by the fellow in the preceding year.

A specialist on the list as fellow for next year who is either a Life Member or has renewed his membership before 7th April of next academic year, and who has been a fellow prior to that at least for three months i.e. before 31st December, shall be able to propose, second or vote in annual election. One person shall be able to propose or second only the prescribed numbers of posts.

3) Sanction budget for the ensuing session.

4) Consider and adopt the account and reports submitted by the Executive Committee.

5) Take up any matter for its consideration pertaining to the aims and objects of the Academy.

B) The Executive Committee shall:

1) Ordinarily meet at least once in two months.

2) Prepare Annual accounts and budget and place it before the General Body.

3) Prepare the annual report on working of Academy and place it before General Body.

4) Transact the business entrusted to it by the General Body.

5) Prepare regulations and bye-laws for the working of the Academy, subject to the approval of the General body.

6) Take up any matter for consideration pertaining to aims and objects of the Academy.

C) The Sub-Committee shall:

1) Conduct such business as may be referred to them by the executive committee.

2) Organize in consultation with the General Secretary of the Academy, activities pertaining to their spheres.

3) Publish Journal and directory of Specialists.

4) Academy shall conduct the event of Profession Excellence Award & Young Achievers Award every year

- 5) Organize the Library facility & Reference service
 - a) Executive Committee will nominate Chairman of Library once in 5 years & he/she will work uninterruptedly for at least five years
 - b) Sub-committee will also work for 5 years
 - c) President & Secretary will be ex-officio members
 - d) Functioning of the library will be decided by this sub-committee
 - e) All correspondence regarding Library should be made to the Chairman Library Sub-committee
- 6) Prepare and submit reports of their working to the Executive committee

ARTICLE – VII

FUNDS:

The Treasurer shall be the custodian of the Funds of the Academy. He shall be responsible for maintaining the accounts of the Academy. The funds shall be deposited with a scheduled bank at Nagpur and the account shall be jointly operated by any two of the following officials of the Academy. President, General Secretary and Treasurer.

The General Body shall appoint Auditors annually in the Annual General Body meeting of the Academy.

REGISTRATION FEES:

Registration fees should be charged to the non-members as well as members for the programs held except installation program. The registration fee will be more for non-members.

ARTICLE – VIII

The office of the Academy shall be located at:

Fourth Floor, IMA Annex, North Ambazari Road, Nagpur – 440010, (Phone: 2546648)

ARTICLE – IX

Dissolution:

The Academy shall be dissolved only on the decision taken by two third of the total membership of the Academy. Such a decision shall be taken in a specially convened meeting with at least one month's notice. For such meeting postal ballot will be allowed and section 13 & 14 of the Societies Registration Act will be applied.

ARTICLE – X

Amendment:

- a) Proposal to amend constitution may come with 14 clear days notice either from 2/3 of Executive Committee members or 1/5 of the membership of the Academy.
- b) The constitution shall stand amend if the proposal is approved by the majority of total membership of the Academy and by majority of not less than two thirds of the members present and voting.

President: Dr Harish Warbhe, Secretary: Dr Ajay Ambade, Year 2018-19
Constitution Subcommittee:- Chairperson: Dr Dilip Gode, Members: Dr Raju Khandelwal, Dr Rajan Barokar